Yeatman-Liddell Middle School

"A learning community of high expectations and increased opportunities"



STUDENT HANDBOOK

2019-2020

Chip Clatto, Principal

I. <u>INTRODUCTION</u>

We look forward to our "Renaissance" and an exciting and challenging school year. We offer our best to assist you and guide you in reaching the goals that have been set. As a middle school student, we encourage you to be an active learner and an active participant in your learning experience. The following pages in this handbook explain what you need to know to make your years here successful. Take time to review these pages with your parent(s). We welcome the opportunity to work as a team with your parents and you to prepare you for life.

The Yeatman-Liddell Middle School experience, by design, is intended to provide an extraordinary learning environment for all students. We have created the "Scholars Academy," for our students that have demonstrated their ability to make good grades, excellent attendance, no out of school suspensions, and are committed to being the best they can be academically and behaviorally. This unique program is designed to assist students and involve parents in higher quality educational opportunities. Our approach to education is to focus on the advancement of knowledge and encourage proficiency in all of the disciplines. All of our efforts are centered on providing our students with the necessary skills, concepts, and attitudes that echo our motto.

MISSION STATEMENT

To provide an educational experience that empowers students through rigorous instruction, quality support services, and partnerships.

VISION

Yeatman-Liddell is the preferred middle school in St. Louis city fostering excellence in academic achievement, leadership and character in order for students to successfully complete post-secondary endeavors

TIGER MOTTO

I.M.A.G.E. = I MUST ACHIEVE GREATNESS EVERYDAY!

Core Values

- A Strong Academic Foundation is Required
- Respect for All is a Must
- Integrity and Character Matter
- We Possess Self-discipline and Grit
- We are Open-minded to Stretching Ourselves

PHILOSPHY

The philosophy of Yeatman-Liddell Middle School recognizes each child as a talented individual with unique abilities and potential. The staff and administration will provide instruction in academic skills and will provide guidance in moral and social conduct. We will stimulate learning curiosity and prepare students to become an integral part of society through a cultural approach. Our students will develop an understanding of, and access to, developing technologies in order to encourage participation and leadership in a technologically driven society.

HISTORY

Yeatman-Liddell College Preparatory Middle School has a rich history steeped in educational equity, social justice and community. Named in honor of Mr. James Yeatman and Mr. Craton Liddell, the school opened its doors in 1967 to provide excellent middle school instruction to scholars focused on post-secondary goals.

James Yeatman (1818 - 1901) moved from Bedford County, Tennessee in 1842 to St. Louis, Missouri. He was an industrialist and founder of the Merchants' Bank. However, it was his contributions to the community that are his most lasting legacy. He founded the Mercantile Library in 1846, and helped establish it in the original building at Fourth and Locust streets. He served as the library's first president.

In the 1850s Yeatman was inspired by a teacher of the blind named Eli W. Whelan to found the Missouri Institute for the Education of the Blind. In 1853, along with Dr. William Greenleaf Eliot, he founded Washington University in St. Louis. A patron of art and music, Yeatman founded and became president in 1859 of the St. Louis Philharmonic Society. He then founded a Provident Association to integrate the city's charities. Over the years, he became known as a charitable man, one always ready to give his time and money to public causes.

Craton Liddell's life became a legacy as a result of a lawsuit filed in his name by his mother, Mrs. Minnie Liddell. Mrs. Liddell filed the suit because she wanted her son to have the right to attend his neighborhood school - Yeatman Elementary School.

The 1972 lawsuit, Liddell v. Board of Education of St. Louis, paved the way for implementing one of the largest school choice programs in the nation and achieved the goal of integrating education for students in the Saint Louis Public Schools.

Because of the lawsuit filed in his name, Mr. Liddell was often thrust into the spotlight. His mother explained, "As a child, he didn't like the attention, but as he grew into an adult, he realized the importance of it. He wanted to see great improvement in the city's education system."

Craton Liddell passed away on December 6, 2002. Yeatman-Liddell Middle School was renamed in his honor a short time thereafter

SCHOOL COLORS

Black and Gold

SCHOOL MASCOT

Tiger

STUDENT RESPONSIBILITY

TO OUR STUDENTS: As you mature, you are expected to assume greater responsibility for your academic and behavioral performance. This means that you must obey school and bus rules as they have been explained to you, as well as listed in the Students' Rights and Responsibilities Handbook. Rules are necessary in our lives in order to understand expected actions in a variety of situations and acceptable standards of conduct. Teachers and parents can counsel, encourage, and assist you; however, the time has come for you to assume responsibility for your own behavior if you are to get the most from your educational experience. Therefore, we ask you to adhere to the philosophy of the 4"A's": ACADEMICS, ATTENDANCE, ATTIRE and ATTITUDE. *Uniform policy on page 19*.

TO OUR PARENTS: You are the first and most important teacher your child will ever have. It is critical that students see the joint relationship and shared responsibility between parents and the staff of the school. We believe that this is a key component in a productive learning experience and in achieving the desired end result— a successful, functioning, contributing member in a global society.

PARENTAL INVOLVEMENT

The Yeatman-Liddell Middle School PTO Executive Board is a community of parents, and teachers, and community members dedicated to the academic, social, and emotional growth of our students. We invite and encourage all parents to serve on the Executive Board, attend monthly PTO meetings, and support the activities sponsored by the organization. For the latest information about Yeatman-Liddell Middle School, please visit our website at: www.slps.org/Domain/3622.

PTO Executive Board Meeting — Monthly - TBA PTO

Monthly Meetings - TBA

<u>Parents are asked to give a minimum of 2 hours monthly of volunteer service. You must have a volunteer form on file.</u>

Parents are also invited to attend the monthly Parent Action Counsel meeting of the St. Louis Public Schools held every 3rd Thursday (6:30 pm) of the month at the board offices.

VISITOR'S POLICY

POLICY #5113.3

- 1. Any person entering the building must report to the security officer(s) or main office for clearance. Upon clearance, visitors will be issued a visitors pass to be worn in a manner that is visible while on school property. If a visitor reports to classroom without a pass, the visitor will referred to the office.
- 2. Visitors must identify which class(es) they will visit.
- 3. Parents cannot meet with teachers during class time; however, they may observe classroom instruction.
- 4. Visitors, who are on school property without proper authorization, including students from other campuses or students suspended from that campus, would be considered to be trespassing and are subject to arrest.

II. ACADEMICS

ACADEMIC EXPECTATIONS

We, the staff and faculty of Yeatman-Liddell Middle School, welcome all students and their parents. Students are expected to actively participate in all classes. Students are expected to bring all materials to class each day (pen/pencils, paper, notebooks, 3-ring binder, completed homework etc.) that will enable them to be successful. If any parent has an academic concern, please feel free to contact the school for an appointment with the appropriate team. Parents may call to schedule an appointment at (314) 261-8132 and speak with the Academic Instructional Coach.

Class work	In class assignments	
	Labs (if applicable)	
	Do Nows/Bell Ringers	
	Class notes and guided practice activities	
Participation	Learning Logs/Lab Notes	
	(participation) Exit slips	
	(participation), Active Daily	
	Participation	
Homework	Independent practice and extension activities	
	Chapter Review questions and outlines	
	Practice Problems	
Tests	■ Scantron	
	■ Star ELA & Math	
	■ Final Exams	
	■ Unit Exams	
	■ MAP Exams	
	Weekly or daily quizzes	
Projects	Projects	
,	Science Fair	

COMPUTER USE

Computers at Yeatman - Liddell Middle School are to be used for assigned research, word- processing, assignments and enhancing keyboarding skills. Unauthorized use and/or vandalism of computer hardware or peripherals will result in loss of computer privileges and possible further action. Yeatman—Liddell Middle School students are expected to follow the rules, regulations, and policies of the St. Louis Public School District. Authorization forms for use of the Internet signed by the parent must be returned before students will be allowed to use the computer.

EXTRA CURRICULAR ACTIVITIES

We believe that engaging in extracurricular activities is fundamental to the total development of our studies. Therefore, all students are expected to maintain a 2.0 grade point average in order to participate in all activities at Yeatman Liddell-Middle School. Those activities include but are not limited to team sports, field trips, examples (skating, bowling) clubs/organizations etc.

GRADING POLICY

Yeatman - Liddell Grading Policy

<u>items</u> <u>Examples</u>

Grades per week: Minimum 4 (Example: 2 class work grades, 1 homework grade and 1

test/quiz/project grade)

Assessments: A minimum of 1 assessment must be given every week (quiz or test)

Test/Retest Policy: A student scoring below 70% on a test will be allowed to make corrections or retest and bring their score up to a 70%.

Grading
Scale
A (100% - 90%)
B (89% - 80%)
C (79% - 70%)
D (69% - 60%)
F 59 °/0 - 0 °/0

Scholars Academy Grade Scale

A (100% - 92%) B (91% - 84%) c (83% - 75%) D (74% - 66%) F (65 °/0 - 0 °/0)

Grades may be earned based on daily and/or weekly assessment results, class participation, projects, and assignments. Teachers use the following district grading scale.

Each teacher's grading procedures and assignment submission requirements are available on the course syllabus provided to each student at the beginning of the year. Syllabi are available on the school website at www.slps.org. Select schools and look for Yeatman-Liddell Middle School.

GRADES -ONLINE ACCESS

Grades are available online via the Student Information System-Parent Portal. Parents may sign up for online grade access in the school office. Parents must show identification when signing up for access to student's grades so that we are sure to maintain confidentiality by giving only parents and legal guardians access to student records.

HOMEWORK POLICY

Studies on excellence in education encourage homework as a valuable tool for strengthening educational opportunities for all students. It is the policy of the St. Louis Public Schools that the teachers regularly assign homework that enhances the educational development of students. We recommend that every parent help his/her child plan a study schedule. While some time is provided at school, not all students are able to complete the assignments. The amount of study time depends on the habits of the individual student. If your child comes home every day and reports that they have no homework, it would be wise to contact or visit your child's teacher. Additionally, if you feel that your child is spending excessive time studying, we also suggest contacting or visit your child's advisory teacher.

- 1. Neatness, correct spelling, and legible work are expected from all students.
- 2. As a mark of personal responsibility, students are expected to hand in all classwork and homework on specified dates and times.
- 3. We recommend that parents support students by signing planners, check teachers website pages and sign completed assignments.
- 4. Each student will receive a three-ring binder at the beginning of the school year. All work is to be kept by subject, in the binder and a parent must sign the weekly parent check form in the back of the binder every Friday.

If absent, it is the responsibility of the student to secure all missing assignments within two (2) days and return to school within the time frame given by the teacher.

REPORTING PERIODS

Parents will receive an academic report at the end of each five (5) week period. Progress Reports will be issued at 5th, 15th, 25th, and 35th week. Report Cards will be issued at 10th, 20th, 30th, and 40th week. Notice of Deficient Grades (Grades of less than C) will be e-mailed during the 3rd & 7th week of each quarter. Parent- Teacher Conferences are encouraged to provide an opportunity for parents to discuss their child's academic progress. Student's receiving D'S or F's will receive a letter of deficiency the 3rd and 7th week of each quarter.

TEXTBOOKS

Textbooks issued to student will be used for class and homework assignments during the school year. Students are responsible for returning books in good condition at the end of the school year. Students needing to replace a lost book may get book replacement information from their teacher. At the end of the year, students are responsible for returning the book that they were issued. If students fail to return that book, the book is considered lost and the parent will be responsible for paying for the textbook if it cannot be found. The parent will be informed of this by, a letter indicating the title, number and cost of the textbook. No student records will be released until all lost items are paid or payment arrangements made, and first payment received.

III. ATTENDANCE (Policy #5113.3)

- Yeatmen-Liddell Tigers are expected to attend school daily, and to be on time daily. This expectation keeps our students safe with high achievement and attendance rates. In any instance of absence, tardiness, or emergency, parents are REQUIRED to notify the school by phone at (314) 261-8132 and in writing. Students will not be allowed to make-up any missed work due to an 'unexcused absence' (an unexcused absence is any time a student is absent from school and the school is not notified of the absence). Students must bring a note when they return to school.
- All students are to remain on campus for the entire school day unless they are involved in an outof-building activity approved by the administration or if the legal parent [guardian or designee (listed on emergency release form) picks up the student for early dismissal.
- No student will be released to any person under the age of 18 or to any person not listed on the emergency release form completed by the parent/guardian for the current school year.
- Attendance records are maintained in the student's permanent school file along with academic and behavioral records. Parents are responsible for the regular attendance of all school age children between the ages of 7 and 17 years. The school social worker is available to respond to parents regarding the student's tardiness to or absence from school. A cumulative record is kept of all time absent or tardy from school. (This includes absences, tardiness, appointments or early dismissals.)

1.

Tardiness:

Tardy students are required to sign in and get a tardy slip from the safety officer and, report to their class. Any announcement regarding school closings, due to inclement weather or other circumstances will be carried on local television and radio stations.

A. A student with <u>continued tardiness will be referred to the school administration and follow</u> up will be done by the school care team.

2. Early Release/Dismissal Procedures:

B. Any <u>early dismissal requires a parent to sign the student out in the office.</u> If the parent will not be the one to pick up the student, the following guidelines must be met:

The parent must phone the school with the name of the person who will be picking up the student before 1pm. We can't guarantee your child will receive the message.

Any person picking up a student must be 18 years of age or older and must be on the child's

Authorization to Release form - NO EXCEPTIONS! Must have valid ID.

B. Early dismissals must also be documented with a call and written statement by the parent/guardian.

Administration discourages early dismissals because it negatively impacts student achievement and attendance.

3. Absence:

- a. <u>Each absence must be documented with a telephone call and a written statement</u> from the parent/guardian or physician as appropriate.
- b. The parent of a student with a <u>chronic medical condition</u> is requested to annually submit a written statement from the student's health care provider verifying the student's absence is related to the existing medical condition. This information needs to be submitted to the school social worker and school nurse at the beginning of each school year.
- c. <u>Extended illnesses at home or in the hospital</u> must be documented with a telephone call and a written statement from the parent and the student's health care provider.
- d. The parents of students having <u>more than 10 unexcused absences can be referred to juvenile court</u>. Prior to referral to the court the parent will be requested to contact the school social worker. The parents will be notified in writing that a court referral is being made.

The school social worker can be contacted at the school when school is in session. Leave your name, the student's name and a telephone number where you can be contacted when the social worker is not at Yeatman-Liddell Middle.

You will be contacted as soon as possible. We suggest that you ask for the name of the person you speak with when you contact or telephone the school regarding your child.

IV. CLIMATE & CULTURE

COUNSELING AND SOCIAL SERVICES

The Counselor and Social Worker are available to provide a variety of services to all students and families in an effort to encourage regular attendance, build positive character and maximize achievement. Career guidance and referrals for special education concerns and/or needs are also offered.

ELECTRONIC DEVICES (SLPS POLICY)

No electronic devices are to be brought to the school in accordance with SLPS district guidelines. Electronics and or cell phones that are visible or disrupts instruction will be confiscated by any adult and may only be picked up by the parent/guardian after 3:12 p.m. Neither the school nor any of its staff members are responsible in any way for confiscated items in the event they are lost or stolen while on school property.

FIELD EXPERIENCES (Field Trip)

Students with acceptable behavior will participate in out-of-building field experiences. Students with unacceptable behavior will not be allowed to participate in field experiences.

All students are required to

<u>submit a signed Field Experience form (permission slip) in order for students to participate in field</u> experiences. Phone calls, faxes, and hand-written notes will not be accepted as parent permission slips.

<u>HALL</u> PASSES

The school is responsible for the students between 7:45 a.m. and 3:12 p.m. It is necessary to know where students are during these hours. A certified hall pass will be issued to any student who has been given permission to leave the classroom when the class is in session. When students pass from one class to another, they are to walk in the hallways, keeping to the right so all students may

arrive on time to their class and in an orderly fashion.

Students are required to have a hall pass issued by their classroom teacher or school administrator whenever they are in the hallway without adult supervision.

When students have the privilege of passing in the hallway with a hall pass, it is expected that students are respectful of their learning and the learning of others and must use quite voices in the hallway. They are to arrive on time and follow the expected decorum for hallway behavior — quiet and well mannered with adults and peers.

LOCKERS

Students in 6th grade will be issued a combination lock and be assigned a locker for the school year. 7th and 8 th grade students are responsible for bringing and maintaining the privacy of their lock combination number. Locker times are:

- a. Morning arrival
- b. Before lunch
- c. After lunch
- d. Afternoon dismissal
- 1. Students may use their locker only at designated times. Students are responsible for returning the lock to their advisory teacher prior to promotion to the next grade.
- 2. Lockers should remain closed and locked at all class times. Students who fail to lock their lockers will be responsible for any missing items.
- 3. Students should keep their lockers neat and organized through periodic cleaning and removal of unneeded items.
- 4. Students are not to place anything on the outside of their lockers, which should remain empty
- 5. Only locks issued by the school are permitted on the lockers (on the sixth grade floor). Students are to use their lockers to store and retrieve books, coats, and other school materials. Replacement locks are \$5.00.
- 6. Random locker checks will be done throughout the year.

LUNCH

- 1. Students will be escorted to lunch during their scheduled lunch period by their classroom teachers in single file lines, passing on the right-hand side.
- 2. Students are to be seated quietly in the cafeteria until their table is called to line up for lunch. Tables will not be called until all students are quietly seated in the cafeteria.
- 3. Lunch monitors will call students to line up for lunch.
- 4. Students will get their lunch from the cafeteria staff and then punch in their lunch ID number. (Students are to remember their ID numbers).
- 5. After getting their lunch, students are to return to their seat and eat their lunch and speak in a moderately low "inside" voice.
- 6. Students must place all trash and debris must in the trashcan.

All meals are to be eaten in the lunchroom. <u>Gum is not permitted in the school building</u> and <u>No food</u> <u>will leave the cafeteria</u>. Additionally, no large bags of chips or soda will be allowed in the building. A small bag of chips can be brought in with your lunch.

HEALTH SERVICES

The School Nurse is available to address health concerns. All students entering middle school are required to have an updated immunization history to include 3 hepatitis dates. 2 MMR dates and a <u>Tdap booster</u>. Students should receive needed immunizations over the summer break, and then send an official copy from their medical provider and/or a copy of the shot record with the student's name and birth date to the school nurse.

Students with chronic healthcare problems, special healthcare needs, and who require medication administered on a regular basis during the normal school day are required to present a physical exam report form to the school nurse at the beginning of each school year along with the following as applicable:

- Asthma Action Plan for all asthmatics
- Diabetic Action Plan for all insulin dependent diabetics
- Seizure Action Plan for all seizure disorders
- Food Allergy Action Plan

- Sickle Cell Action Plan for all with sickle cell disease
- Authorization for Administrating Medication to Student

A variety of free health services are available throughout the school via email.

Medication is dispensed with a completed medication form signed by a licensed physician and by a parent or guardian. All medication must be received in original labeled container with the student's name on it.

ILLNESS AT SCHOOL

When a student becomes sick at school, he/she will see the school nurse. After the nurse's evaluation, if it is necessary for the student to go home the legal parent/legal guardian will be contacted by the nurse.

The school nurse should be informed if your child has any health concern (asthma, allergies, diabetes, seizures, heart issues, takes daily medication, etc).

In addition, please be advised of the following:

- 1. All medical excuses must be updated with a physician's statement every school year.
- 2. A completed <u>physical examination</u> is required of all students <u>new</u> to the St. Louis Public Schools.

For students with health concerns, a yearly completed physical examination is required.

DISCIPLINE

Students who are found to be in violation of the St. Louis Public School Student Code of Conduct shall be subject to the disciplinary action contained therein in accordance with the SAB approved policy. Understanding the development of the early adolescent, it is the goal of faculty & staff to provide interventions to encourage positive behavior and good decision making by Yeatman-Liddell students. The standard intervention procedures are as follows:

Type I Offenses:

All Type I offenses should be immediately sent to the office with an adult escort for immediate action according to the <u>Student Code of Conduct Handbook</u>.

Type	11	Offe	nses:

1st Offense-

1. Individual teacher conference with student with warning regarding the consequences of such action

- 2. Notification of parent of the offense & conference
- 3. Referral should be placed in SIS, but should not be "Sent to the Disciplinarian"
- 4. Documentation in Student Information System (SIS) in Parent/ Student contact log. <u>Both</u> conference with student and notification of parent should be documented separately in the log.

2nd Offense-

- 1. Referral(electronic) to the office for conference with the Dean of Students
- 2. Conference with student by administration and warning of out of school suspension
- 3. Referral to counselor or social worker by administration
- 4. Notification of parent regarding the incident and warning
- 5. Referral should be placed in SIS, but should be "Sent to the Disciplinarian"
- 6. Documentation in Student Information System (SIS) in Parent/ Student contact log. <u>Both</u> conference with student and notification of parent should be documented separately in the log by administration

Subsequent Offenses-

See 2019-2020 Student Code of Conduct Handbook.
All notifications and referrals will be handled by administration

Type 111 Offenses:

1st Offense-

- 1. Individual conference with student by teacher
- 2. Notification of parent regarding the incident by teacher
- 3. Student may be assigned to the Mindfulness Space Room

2nd Offense-

- 1. Team student conference scheduled within the week of the offense
- 2. Notification of parent regarding the incident and team conference by initiating teacher
- 3. Referral to the school counselor or social worker
- 4. Referral should be placed in SIS, but should not be "Sent to the Disciplinarian"
- 5. Student may be assigned to the Mindfulness Space Room

3rd Offense-

- 1. Referral(written) to the office for conference with administration
 - 2. Conference with student by administration and warning of out of school suspension for subsequent offenses
 - 3. Referral to counselor or social worker by administration
 - 4. Notification of parent regarding the incident and warning
 - 5. Referral should be placed in SIS, but should be ''Sent to the Disciplinarian"

6. Documentation in Student Information System (SIS) in Parent/ Student contact log. <u>Both</u> conference with student and notification of parent should be documented separately in the log by administration

All interventions and communications with parents must be documented by the staff in order to provide a systemic disciplinary model. Failure to document and or provide documentation of interventions may result in an alternative administrative response outside of those presented in the staff handbook.

ATHLETICS

To participate in supervised interscholastic athletics, a physician's signed physical examination is required yearly. Students must also maintain a C average in their core courses in order to participate.

STUDENT RULES AND GUIDELINES

Everyone must work together to maintain a positive school environment. Yeatman-Liddell Middle students are expected to make informed decisions, think and act responsibly, and when in doubt, get assistance from staff, faculty, and parents.

Yeatman-Liddell Middle students are expected to follow the rules, regulations, and policies of the St. Louis Public School District. Parents and Student should review the 'Students Rights and Responsibilities' handbook. <u>Parents and students must sign the tear-out page and return it to school immediately.</u>

TRANSITION PROCEDURES (A.M. ENTRY)

Please note that the school doors do not open until 7:45 a.m. We don't want students to wait outside in the dark and cold and we absolutely don't want students to be unmonitored while on campus. Students should not be dropped off before 7:45 a.m. If you require support with identifying alternatives, such as before-school programs or child-care services, please call our Family Community Specialist at (314) 261-8132 check the school website for support.

Students will enter the building using the back parking lot doors each morning using the following protocol:

- 1. Get off the bus and line up at the doors.
- 2. Enter the building with book bags open.
- 3. Place book bags, jackets, and other loose items on the table for inspection by security and designated staff.
- 4. Walk in a single file line through the metal detector. If a student sets off the metal detector. They are to empty their pockets and walk back through. If the detector still beeps, students will be "wanded". (wanding includes the use of a hand-held metal detector)
- 5. After entering the building, students should proceed to the cafeteria for breakfast. Students are not to walk down the halls or "hang out" in the stairs or restrooms.
- 6. While in the cafeteria, students are to quietly eat their breakfast and remain seated.
- 7. Upon entering the gymnasium, students are to be seated on the floor in their designated grade level area:
- 8th grade In front of the stage
- 7th grade Middle of the gym
- 6th grade In entry of the gym
- 8. At 8:05 a.m. all students will begin transitioning to the classroom wing of the building.
- 9. Students will be called by grade level to exit through the north gymnasium door.
- 10. Students will travel up the main hallway (past main office) to the main hallway stairwell to their respective classroom(s).

TRANSITION PROCEDURES (P.M. EXIT)

Students will prepare to exit the building each afternoon using the following protocol:

- 1. Students will go to their lockers upon dismissal to gather all needed materials & belongings. Students will be dismissed from their 6th hour.
- 2. Students will be dismissed by their floor.
- Busses are called multiples.
- 3. Students are to come down the assigned stairwell and get immediately on their bus. <u>No playing is allowed at the bus time to avoid students missing the bus or causing bus dismissal to be late.</u>

TO ENSURE COMMUMCATION PARENTS ARE REQUESTED TO CALL THE SCHOOLBY 2:00 P.M., IF THERE IS ANY CHANGES TO THE CHILD(S) P.M. SCHEDULE.

TRANSPORTATION

Students must be at the bus stop ten (10) minutes before the scheduled arrival time. Extreme caution in approaching and leaving the bus, and behavior in an orderly manner at all times insures the safety of all. Transportation concerns should be reported to the assistant principal. Call First Student for pickup/drop off concerns at 389-1111 EXT. 1

Students who do not use transportation provided by the St. Louis Public Schools should make their afternoon travel arrangements prior to coming to school in the morning. It is expected at the middle school level that students take more responsibility for themselves, and not have to make daily contact with a parent for those arrangements.

RIDING THE SCHOOL BUS IS A PRIVELGE, NOT A RIGHT! IT IS ULTMATELY THE PARENT'S RESPONSIBILITY TO SEE THAT THEIR CHILD/CHILDREN IS AT SCHOOL EVERY DAY

LEAVING STUDENTS ON CAMPUS

This is not a safe practice as the main office of the school closes at 3:30 p.m. and there is not consistently a staff person available to monitor students. No child should be on campus after 3:15 p.m. unless they are participating in an after school activity with a designated adult. This also means that students who have siblings who are participating in sports should not stay after school. Parents who leave their children unmonitored on campus take a significant risk in the safety of their children. If you require support identifying alternative, such as after school programs or child-care services, please call our Family Community Specialist at (314) 231-8132 or check the school website for support.

UNIFORM CODE OF DRESS POLICY

Research indicates that uniform dress instills pride and promotes unity. We, therefore, require students to wear uniform dress colors every day.

UNIFORM DRESS ATTIRE

All male students must have <u>shirts tucked in with belts before entering the building and at all times while</u> on school premises. All students must wear bottoms pulled up over their waistline (no sagging).

Khaki or black bottom (trousers or skirt)

(Trouser, also called pants, a usually loose-fitting outer garment for the lower part of the body, having individual leg portions that reach typically to the ankle)

• <u>Any color collared shirt and sleeves</u> (polo shirt, button-up shirt, or blouse shirts must have sleeves and a collar).

No hoods on head permitted in the school at any time!

- Shorts may be worn only with the permission of the school administrators. Administrators will notify parents, students and staff when summer attire is permissible.
- Shorts or skirts must be below the knees.
- Shorts may be worn from May 1- October 1, 2019.
- If students are in uniform, they may wear a sweatshirt or jacket in the classroom to keep warm.

DRESS NOT PERMITTED

- No Sagging pants or tall-tees
- No Commercial logos and/or graphics
- No Hats, durags, scarves, purses, coats, etc. are to be worn in school and must remain in the locker during the school day (or they will be confiscated and a parent must come to the school to pick them up)
- No Sandals and/or flip-flops
- No T-Shirts or shirts with logos other than the Yeatman-Liddell Middle crest.
- No hoods on head permitted in the school.

No Cell Phone Usage During the School Day!



- ✓ Any Cell phones visible or heard on to campus will be collected by any adult.
- ✓ Any Student who has their phone taken due to use (intended or unintended) during the school day, will get the phone returned on Friday before school let's out or a parent may pick it up after school between 3:00-3:30 PM.

IMPORTANT NAMES and NUMBERS TO KNOW

Principal — Mr. Chip Clatto

AIC -Ms. Paris Bateman

Dean of Students -Mr. Terry Houston

Administrative Secretary — Ms. Raquel Mitchell

Full Service Schools Coordinator – Dr. Melissa Nash

Family Community Specialist —Mr. Byron West

Counselor — Ms. Sharon Lander

Athletic Director- Mr. Jervon Humphrey

Reading Instructional Specialist – Ms. Barbara Gerli

PBIS Coordinator – Ms. Dorothy Culley

SPED Lead Teacher – Ms. Tamara Simmons

Social Worker — TBD

Nurse - Ms. Alice Harris

School Address — 4266 Athlone Ave, St. Louis, Mo 63115

School Phone Number - (314)-261-8132

School Fax Number –(314)-389-4613

Transportation: First Student

(314) 389-1111 Ext. 1